

Posted: Friday, March 04, 2016

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, MARCH 09, 2016 at 6:00 PM
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

NO CLOSED SESSION

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES** – *February 10, cc February 17, scc*
- V. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VI. **STAFF REPORTS**
- VII. **ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)
- VIII. **CONSENT AGENDA**
 - 1. Financial Status Reports for January 2016.
 - 2. Law Enforcement Report – February 2016.
- IX. **DISCUSSION/ACTION AGENDA ITEMS**
 - 1. Presentation/Discussion regarding General Plan Update
 - 2. Presentation/Budget Overview and Future Revenue Scenarios
 - 3. Discussion/Decision regarding Consideration of Sales Tax Extension
 - 4. Discussion/Decision regarding Resolution 2016-02 in support of declaring the Federally owned property on Trinidad Head as a California Coastal National Monument.
 - 5. Discussion/Decision regarding Council Committee Assignments.
- X. **ADJOURNMENT**

APPROVAL OF MINUTES FOR:

FEBRUARY 10, 2016 CC
FEBRUARY 17, 2016 SCC

Supporting Documentation follows with: **10 PAGES**

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, FEBRUARY 10, 2016

I. CALL TO ORDER

- Mayor Fulkerson called the meeting to order at 6:00PM. Council members in attendance: Miller, West, Fulkerson, Baker. **Winnett was absent.**
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION – *No closed session.*

IV. RECONVENE TO OPEN SESSION

V. APPROVAL OF AGENDA

Motion (West/Baker) to approve the agenda as amended, taking Consent #5 as discussion item, and moving VDU discussion items to first and second.. **Passed 4-0.**

VI. APPROVAL OF MINUTES – January 13, 2016 cc

Motion (West/Baker) to approve the minutes as written. **Passed 4-0.**

VII. COUNCIL MEMBER REPORTS:

West: HCAOG is planning for budget shortfall in upcoming fiscal year.

Baker: Nothing to report.

Miller: Nothing to report.

Fulkerson: Introduced Pen-Air now offering direct service to Portland, OR from ACV.

VIII. STAFF REPORTS:

City Manager Berman submitted a report to the City Council at the meeting highlighting various accomplishments and project status for the month of January, including;

- Water line repair on View Street due to cherry tree roots.
- Ongoing Tsurai Study Area meetings.
- Rancheria/City consultation meetings underway.
- Future quarterly meetings with Sheriff supervisor regarding police service in Trinidad.

IX. ITEMS FROM THE FLOOR:

Susan Rotwein – Trinidad

Recognized Deputy Pam Wilcox for excellent police service. Also asked the Council to prioritize real health and safety issues such as law enforcement and the OWTS program.

Jonna Kitchen – Trinidad

Would like a staff presentation on the ratio of homes in Trinidad that are long-term, short-term, or other types of housing.

Mike Reinman – Trinidad

Ocean Avenue is a balanced mix of VDU's, long-terms, and owner-occupied homes. Also, Planning Commission meetings have been dysfunctional lately. Certain groups have paralyzed the process, making it unfair for people dedicating valuable time to attend.

Leslie Farrar – Trinidad

Meeting packets and minutes should be made available to the public earlier for meetings.

Ben Morehead – Trinidad Area/Land Trust

Asked the City to support a Resolution to approve the federal land on Trinidad Head as a Coastal National Monument. The Land Trust also continues to work on the Little River Trail connection project.

Shawn Townes – Trinidad Area

Claimed to be a very nice person, and one of 3 African-Americans living in the Midway RV Park. Stated she has been called terrible things by people in Trinidad, and is ashamed of the City, the State, and the Country.

Dan Cox – Trinidad

Ocean Avenue is not balanced. I have a drainage ditch on my side of the street, and both sides have properties with large hedges that need to be trimmed to make room for vehicles. The City should do something about that.

X. CONSENT AGENDA

1. Financial Status Reports for December 2015.
2. Declare Water Department Pumps, Motors, and Tank as Surplus and Authorize Staff to Donate Equipment to Phillipsville CSD.
3. Proclamation 2016-01: Engineer's Week February 21-27, 2016.
4. Acceptance of 2014-2015 Financial Report and Audit.
5. Approval of Amended City Manager Contract
6. Resolution 2016-01: Approving Grant Application from the Water Quality, Supply, and Infrastructure Act (Proposition 1).

Motion (Fulkerson/Baker) to approve the consent agenda items 1, 2, 3, 4, & 6.. Passed 4-0.

Motion (West/Baker) to approve consent #5 (now discussion #6) as submitted. Passed 4-0.

XI. DISCUSSION/ACTION AGENDA:

1. Discussion/Decision regarding Mid-Year Budget Update and Adjustments
City Manager Berman explained that the City has nearly spent all of the allocated expense for Planning related activities at the mid-year point, and that an additional \$20,000 will be needed to get through this fiscal year. The overage is caused primarily by Vacation Rental permits, amendments, and complaint related expenses.

Public comment included:

Steve Ruth – Trinidad

Use additional T.O.T. revenues to cover the extra expenses.

Don Allan – Trinidad

Suggested that Trinidad may be better served by hiring its own full-time planner.

Motion (Fulkerson/West) to approve adding an additional \$20,000 to this fiscal year budget for planning services. Passed 4-0.

2. Discussion/Decision regarding Little River Trail – HCAOG Funding Request.

City Manager Berman explained that in 2014 the State Coastal Conservancy funded the development of a feasibility study which analyzed potential non-motorized trail alignments from the southern end of Scenic Drive across the Little River to Clam Beach Drive. Creating a trail connection along this stretch of Humboldt County coastline would close a key gap in the California Coastal Trail (CCT) currently separating the communities of Westhaven and Trinidad from the Hammond Coastal Trail and Humboldt Bay communities. The trail connection would also eliminate the need for cyclists to utilize the Highway 101 Bridge over the Little River, and would improve mobility options and recreational opportunities. This project has been a priority for local residents, trail advocates and local and state agencies for almost three decades. The total project cost was estimated to be between \$3.9 and \$4.5 million.

The City has recently received presentations from the Trinidad Coastal Land Trust and the Redwood Community Action Agency about this trail project and the recent acquisition of a key property on the North side of the Little River by the Land Trust. Councilmember West has also provided reports from his role on HCOAG about the fact that other key agencies do not have the capacity to move this project forward at this time. The Council has indicated their general interest and support for the project.

The City of Trinidad has an opportunity to help move the project forward by taking the lead in applying for an Active Transportation Program (ATP) Cycle 3 grant for the Little River Trail Project. The purpose of an ATP project is to encourage/increase the use of active modes of transportation, including biking and walking and enhancement of public health, and it appears this project would be a good fit and is expected to be competitive. ATP Cycle 3 includes around \$230 million for projects in state fiscal years 19/20 and 20/21.

The cost to fund the development of the grant application could come from HCAOG, who currently is currently soliciting projects for their 2% Bicycle and Pedestrian TDA fund. HCAOG has \$18,821.51 available with project requests due no later than Monday, February 22, 2016.

Given that this project is well outside the City, staff is recommending the following requirements be addressed as this project moves forward:

- Support from the key landholders and partners including the County of Humboldt, Caltrans, Trinidad Land Trust, and CA State Parks, including potential funding support to meet matching fund requirements.
- The City being awarded funding from HCAOG which would be used to prepare the ATP grant application.
- The ATP application would need to minimize City funding, and provide significant reimbursement for City staff time on the project.
- The City cannot take on long term maintenance responsibilities for this project. (This may not be an issue if the project is phased so that construction is not part of this phase).

Should Council decide to proceed with the ATP application, they will have the opportunity to approve the application prior to its submission.

Schedule:

- HCAOG 2% Bicycle and Pedestrian TDA Call for Projects – Applications Due February 22, 2016.
- If HCOAG provides funding, the City will convene the key partners and stakeholders to help guide development of the grant application.
- ATP Cycle 3 Call for Projects – Expected late March 2016 through mid-June.
- Final grant application returns to City Council for approval.
- If funded, work under the grant would commence as early as July 2019.

City Manager Berman explained that he would work to minimize his involvement in this process and act as a facilitator instead of a project manager, allowing the other agencies involved to carry the workload. RCAA Don Allan agreed to take on the workload.

There was no public comment.

Motion (West/Baker) to:

1. Authorize City Manager to submit a request to HCAOG for the 2% Bicycle and Pedestrian TDA to fund an ATP Cycle 3 grant application.
2. Authorize City Manager to initiate project coordination with County of Humboldt, Caltrans, Trinidad Land Trust, State Parks, and other partners
3. If HCAOG funding is awarded, authorize City Manager to proceed with the development of an ATP Cycle 3 grant application. **Passed 4-0.**

3. Presentation/Discussion regarding General Plan Update.
Continued to a future meeting.

4. Update/Discussion regarding Vacation Dwelling Unit (VDU) License Status and Enforcement
City Manager Berman explained that the City received 38 VDU License applications last summer. Many of these applications also included Onsite Wastewater Treatment System (OWTS) permit applications. This was the first round of licenses considered under the City's 2014 VDU Ordinance.

Current License Status

Of the thirty eight applications received:

- Thirty licenses have been issued.
- Two applicants have withdrawn their license application.
- Four licenses are pending over relatively minor issues, and the City has allowed these applicants to continue operating their rentals on a provisional basis as we work to resolve these issues. Three of the four are about disputes regarding the City's required indemnification form. The City attorney and applicant's attorney are working to resolve these disputes. The fourth involves a more complicated septic system that the City is confident is working, but we are waiting on an outside professional report to complete our necessary documentation.
- Two applicants are under direction from the City not to operate their VDUs until more substantial issues with their application are addressed. Both are working with the City to do so. There was a third applicant in this category that was able to resolve the issues and recently receives their license.

Staff will continue working with applicants to resolve the six license applications that have not been issued.

Existing licenses expire June 30th. Staff anticipates setting a May deadline for applications to renew existing licenses. That should provide enough time for staff to review the applications and get new licenses in place (or not, if the requirements are not met) by July 1st.

VDU Ordinance Enforcement Update

City Manager Berman explained that the VDU Ordinance provides two primary tools for enforcement. The first is the licensing process, where staff can withhold licenses unless and until applicants satisfactorily demonstrate compliance with the Ordinance. The second mechanism is to document significant violations of the Ordinance, whether prompted by complaints or proactive observations by staff. If three such incidents arise within a year, staff can propose remedies up to and including revocation of the VDU License. Such proposals require the approval of the Council.

The licensing process allows the City to ensure adequate parking and wastewater systems are in place, to limit the number of guests based on the home's capacity, to require 24 hour contact information for the City and neighbors, and to require the owner to agree to fully abide by the VDU Ordinance as a condition of the license.

The City has conducted a number of site inspections to resolve questions regarding parking and second units. Some of these have been prompted by complaints, others by information in the VDU License applications.

Here is a sample of the main complaints received this year (since July 1 2015):

- Problems with online listings presenting information that is inconsistent with the Ordinance and licenses. (Many, but steadily resolved by managers)
- VDU guests with an unleashed dog that threatened the neighbors. (once)
- At one property, parties occurred twice in one month that disturbed many neighbors, and in one case required our Sheriff's Deputy to respond in order to help clear the house.
- There have been a number of complaints regarding potential violations of the 'one VDU per parcel' condition of the Ordinance. However staff see these as largely complaints about the City's guidance and interpretation of the law, rather than about specific VDUs. After the City Attorney provided the current guidance on this issue in November, staff conveyed that to license holders and they responded to bring properties into compliance in a timely fashion.

Most of the VDUs have had no specific complaints filed with the City about their operations.

The larger party referenced above is the first incident deemed a 'significant violation' by staff under the VDU Ordinance. Staff and the property owner have had substantial discussions about what steps are appropriate to prevent this from recurring. If two more significant violations occur at this property by next fall, the Ordinance provides broad discretion to the Council to address it.

The City's initial review of the license applications in 2015 was focused on the most substantive issues – insuring there is a functional septic system, setting the proscribed limit on the number of guests, and where applicable, addressing issues about possible unpermitted construction.

Both the applicants and the City were (and are) working through the first round of implementation. The timing was not ideal, as VDUs were operating while the applications were under review, and the added workload of reviewing OWTS permits for many of the properties further slowed our initial licensing effort. In that situation, staff chose to prioritize getting licenses in place to regulate occupancy limits without resolving every possible issue. For instance the Ordinance sets specific requirements on external signs, and licenses were issued with a note that many signs are not yet in compliance, and the City expects owners to address them in a timely fashion.

Looking Ahead on Enforcement:

Staff's plan to address the remaining issues is to use the next round of licensing as the primary tool to achieve full compliance with the Ordinance. Staff will set an early application deadline for license renewals, and provide clear guidance to licensees that the City will require full compliance with the Ordinance in order to grant their license renewal. A checklist of Ordinance conditions will be included in the renewal application notice to help owners ensure they are compliant. Problems with signs, late renewal fees, late septic inspection reports, and the like will all be considered adequate basis for withholding license renewals until resolved. Unlike last year, we intend to get license renewals back to applicants ahead of the new fiscal year, and if the application and the property are not in compliance, that license will be withheld and the VDU will not be allowed to operate starting July 1st until the issues are resolved and the license renewal can be issued.

Council comments included:

Baker: For the record, I voluntarily pulled my VDU application/permit to avoid conflicts and prohibit me from participating in these discussions. Also asked about significant violations, and confirmed that the City Manager has discretion but the owners in violation could appeal staff decisions to the Planning Commission and/or City Council. Requested that a public discussion about legal public parking be scheduled for a future meeting.

Miller: Asked that the comments tonight remain civil and productive.

Fulkerson: There has been leniency and flexibility this year, but beginning July 01 everyone must be in compliance to maintain their licenses.

Public comment included:

Pat Morales – Trinidad

Why are their 3 VDU's operating without having submitted their indemnity forms? Why are exceptions being made? Who makes the exceptions? Why are the apartments still being rented? **CM Berman** explained that some of these issues are complicated legal ones that are currently being discussed, confirmed that a significant violation was determined for a large-scale party held at a rental, and that the City Attorney confirmed that it was ok to rent both apartment units as one.

Kathleen Lake – Trinidad

Concerned that some people haven't abided by the rules. We changed the complaint process with the City Manager in December, but there is still a lot of confusion and poor follow-through. It does not support the communities needs, and VDU's are commercial operations that violate our communities.

Adora King – Trinidad

Thanked Jim for bringing up "significant complaints". Many types of complaints are clearly defined, and there needs to be a clear definition of what this means. I have a VDU license, but I don't know how to make a complaint. I recently received a letter notifying me of VDU's operating near me. I don't know what to do with it? **CM Berman** clarified that the notification letter identifies the owner, manager, and 24-hour contact for the rental as well as the various ways to submit complaints.

Jonna Kitchen – Trinidad / Trinidad Retreats

The Planning Commission & Council meetings are too casual, and the Commissioners need training. She asked the City for a comparison list of all the complaints submitted in 2015 and how many were significant?

We focus on testimony, not facts. There are many problems that are perceived, not real. We as owners and managers can't prevent problems but we can mitigate them. The complaint process should be uniform. We have the ability to evict our tenants, unlike long-term managers. This is a very subjective process, and if we read between the lines we'll notice that 9 out of 10 complaints submitted to the city are from the same people, directed at the same people.

Steve Ruth – Trinidad

The moratorium should be extended. How many VDU licenses are issued to corporations, locals, or out of area residents? Is the city collecting enough in fees to cover the cost of permit processing and enforcement? Could the city consider retaining deposits that are used to settle complaints or violations?

Tom Davies – Trinidad

People in town have come to us concerned that complaints could be used against them, so we complain for them. The \$100 VDU fee is minimal. We feel forced to complain to make Trinidad livable for all residents.

Susan Rotwein - Trinidad

We don't have a complaint process. Complaints drive the process. Ocean Avenue has vehicles on it that haven't moved in months. The City should deal with that first.

Don Allan – Westhaven

There should be an online complaint tracking process. I'm disturbed by the dismissiveness of complaints. Every vacation rental should have a responsible and responsive manager available 24/7.

Dorothy Cox – Trinidad

Ocean Avenue has a few reporters that report complaints regularly. We don't want to be tattlers, but we are residents that want to enjoy our homes.

Brendan Brisker – Westhaven

Submitted a letter including photos of cars in front of a vacation rental on his street in Westhaven, submitted to Supervisor Ryan Sundberg. It also included comments in support of banning vacation rentals in residential zoning districts. Suggested that the city consider an IT parking ticketing system?

Dan Cox – Ocean Avenue

Why can't tenants be required to park in designated off-street parking spaces?

Alan Grau – Trinidad

Significant and minor violations should be defined, and all VDU license applications should include neighbor input.

Mike Reinman – Redwood Coast Vacation Rentals / Trinidad property owner

I still have not received a letter in writing from the City regarding the alleged significant violation that occurred at my property on Parker Creek Road months ago, yet I'm hearing about it formally for the first time tonight. I'm concerned with how violations are defined & dealt with. I would like to see the City better define the levels of violations, and violators be penalized, not the rental companies.

Reid Kitchen – Trinidad Retreats / Trinidad Resident

Thanked the Council, Planning Commission, and Staff for all the hard work they've put into this process. It is difficult to understand why the ordinance is being re-evaluated after 7 years of work put into the existing ordinance that hasn't been in effect for barely 6 months. Staff is overwhelmed and I hope we can reach a point where this settles down, finally, so other priorities in the City can be addressed. As a Trinidad resident and business owner, I want to work with the community to find solutions.

Leslie Farrar – Trinidad

The VDU application fee should be raised. Water use should be monitored. Audits should be done of occupancy taxes collected. Checkboxes should be on the applications. Deposits should be collected. Violations should be dealt with within 30 days.

Council comments included:

Fulkerson: The current ordinance is the product of many years of hard work and an incredible amount of resources. My thoughts are:

- Indemnity agreement should be for all, or none.
- The complaint process is VERY clear. The system is also clear.
- Misbehaving guests are the owner's responsibility.
- The \$100 VDU fee is way too low.
- We can't force people to not park on city streets, so let's not go there.
- I'm surprised at the owners response to the Paloma complaints.
- I take offense to complaints about staff and commissioners. This community is not falling apart, and everyone working on this issue is trying their best to see all sides.

Baker: The license fee must be increased. Complaints need to be more clearly defined. There needs to be better enforcement of current regulations. Would like to see construction drawings for Ocean Ave and parking restrictions/regulations discussed at a future meeting

Moved on to agenda item # 5 regarding VDU amendment process...

5. Update/Discussion regarding VDU Ordinance Amendment Process and Status

City Planner Trevor Parker explained that the Planning Commission has met three times to discuss amendments to the City's VDU ordinance since the Council passed it to them in October 2015. A special Planning Commission meeting is scheduled for Thursday February 2, 2016.

Below is a summary of the discussions to date. The staff reports and minutes of these meetings are available on the City's website.

- **November 4, 2015** – Planner presented background information along with the list of issues identified by the VDU Committee and City Council in the staff report. I also added a couple of issues that staff identified in the existing ordinance as opportunities for improved clarity. I did not provide any draft amendment language, instead asking for more direction first. The Planning Commission took public comment, asking people to focus on whether they support a cap, and what kind of cap they would prefer. Following public comment and discussion, the Planning Commission requested additional information from staff. The specific questions included: 1) the legality of a cap; 2) additional information about the Coastal Commission's stance on VDUs; and 3) examples of successful VDU regulations and caps in the Coastal zone.
- **December 3, 2015** – I provided a wide variety of information, including excerpts from Coastal Commission staff reports and some specific information regarding the City's General Plan and VDUs in Trinidad. My research showed that the Coastal Commission has overturned a number of bans on VDUs in the Coastal Zone, but that they have approved a variety of regulations and limitations on VDUs. I provided case studies from about a dozen coastal jurisdictions. The discussion followed a similar format as the previous meeting. One of the recurring issues was that of clustering of VDUs in certain areas. I requested some specific direction from the Planning Commission so that I could start drafting sample amendment language. The Planning Commission requested some draft language focusing on a City-wide cap with a distance restriction in the UR zone to address clustering. The Commission also provided some direction on grandfathering and attrition, license activity requirements, license terms and waiting lists. Enforcement was another issue that they wanted to address more fully.
- **January 20, 2016** – For this meeting, I provided some suggested amendment language, but not in ordinance form. I arranged it by the same list of issues that were originally presented in November. I also provided an attachment that included sample ordinance language from a variety of places that addressed many of the issues under consideration. I also provided a couple of maps showing what a distance restriction might look like. In general, the Planning Commission liked the suggestions in the staff report and directed me to start incorporating that into the existing ordinance as an amendment. That will be presented at the regular February meeting of February 17, 2016. However, the Planning

Commission was worried about the timeline considering the eventual expiration of the moratorium. Therefore, they also decided to schedule a special meeting for February 4th to discuss enforcement in particular, although the full range of issues can be addressed at that meeting as well.

The following is a potential timeline for this process. It is a complex and divisive topic that will take time; but I think there is some breathing room to work through the important issues, even considering the moratorium deadline. Working backwards:

- The moratorium can be extended until June 30, 2017;
- If City staff have been working closely with Coastal Commission staff, certification of the ordinance can likely be achieved within 2 months (depending on their meeting schedule) = April 1, 2017 amendment application submittal;
- It may take a month to prepare the application = March 1, 2017 for final City Council action;
- Two readings before the Council for ordinance adoption = January 1, 2017;
- 4 or 5 monthly meetings for Council hearings and discussion = August 1, 2016.

City Manager Berman explained that the City received a response letter today from the Coastal Commission that addressed various questions the City is dealing with. He also noted that to avoid the risk of passing discussions from the Planning Commission to the Council repeatedly, it's best for the Planning Commission to address a wide range of questions so the Coastal Commission doesn't take issue with the process.

Council comments included:

Baker: Read a determination made by the Coastal Commission that defined VDU's as a residential use.

Planner Parker confirmed that the Coastal Commission has overturned all-out bans on VDU's in other coastal cities.

West: I would like to hear more from the homeowners living here full time. Ocean Avenue seems to be experiencing significant issues with VDU's. Some of the businesses running VDU's are doing a great job, but we should consider distancing VDU's in areas where they're clustered on Ocean and View Streets. We should protect neighborhoods that are having trouble with VDU's through the zoning process. I'm feeling there is a lack of balance that needs to be addressed.

Public comment included:

Alan Grau – Trinidad

Presented a comparison of San Luis Obispo and Trinidad. The City should be willing to pay for enforcement.

Mike Pinske – Trinidad

Added to Planner's report of PC progress. Noted how complicated this has become, and how helpful the newly created subcommittees will be. License fees should be updated immediately.

Susan Rotwein – Trinidad

I'm beginning to see this as a vilification of VDU's. I feel like being able to get out of my car at night and feel safe is far more important, but when it comes to VDU's there should be a cap relative to the housing inventory (including trailer parks). There is no emergency. The moratorium should be lifted at the next meeting and the Council should work quickly to complete this process.

Steve Ruth – Trinidad

I'm in favor of owner occupied rentals.

Kathleen Lake – Trinidad

Read from a Planning Commissioner Handbook – roles of commissioners. Owner-occupied option is the best option for Trinidad. A cap only separates the people from have the licenses, from those who don't. It's unfair.

Jonna Kitchen – Trinidad Resident / Trinidad Retreats

I support a cap based on housing statistics, and I also support neighborhood density restrictions. Vacation rentals have been operating in Trinidad for over 20 years. Permit transferability and owner-occupied requirements are very dicey issues.

Lisa Espejo – Trinidad Planning Commissioner

The residents have invested a lot in this community too. I don't want to rush this decision. We're talking about parking management, a need for evening law enforcement, and needing an updated map of VDU's on Ocean Avenue.

Don Allan – Westhaven

Thanked the Council. In the spirit of compromise, I can support the owner-occupied requirement for residential vacation rentals. I'm disappointed to hear that lawyers are challenging the moratorium.

Tom Davies – Trinidad

I disagree that this meeting should take the place of a future Planning/City Council meeting. Capping the number of vacation rentals is not fair or equitable. Owner-occupied vacation rentals in residential zones will likely not cause problems for the community. Had I known that the VDU Ordinance was designed to legitimize short term rentals, I never would have volunteered on the committee that helped author the document.

Leslie Farrar – Trinidad

This 3 minute format isn't an adequate to format to communicate from. I haven't heard any nasty comments. The VDU Ordinance needs a complete remodel. Issues are seemingly glossed over by staff and managers, but amending the crumbling ordinance seems futile.

Council comments included:

West: Balance is needed, and community input is critical.

Fulkerson: This is one of the most difficult ordinances we've had to write in a very long time. We have a long list of input, and eventually we'll have to make some tough decisions. Based on what I've heard tonight, if we approved an unlimited amount of owner-occupied rentals we might have found a balance.

Baker: Would it be possible to have a Town Hall style meeting so people can exchange ideas and feelings about this topic more casually? Trinidad has a history of not following its own laws and regulations.

Fulkerson: Disagreed with Baker, stating a Town Hall meeting is not a good idea. City Council and Planning Commission meetings are much better forums for the type of discussions where people need to find compromise.

Miller: I'm intrigued by the way Cannon Beach Oregon handled vacation rental issues. 5-year permits with a finite cap.

No decision was made. Informational discussion only.

XII. ADJOURNMENT

Meeting ended at 10:45pm.

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Dwight Miller
Mayor

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, FEBRUARY 17, 2016

I. CALL TO ORDER

- Mayor Fulkerson called the meeting to order at 4:00PM. Council members in attendance: West, Fulkerson, Baker. ***Miller and Winnett were absent.***
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion (Fulkerson/Baker) to approve the agenda as written.. **Passed 3-0.**

IV. APPROVAL OF MINUTES – No minutes to approve.

V. ITEMS FROM THE FLOOR - *None*

VI. CONSENT AGENDA - *None*

VII. DISCUSSION/ACTION AGENDA:

1. Discussion/Decision to consider approval of Measure Z funding application to support an additional Trinidad Sheriff's deputy.

City Manager Berman explained that the City of Trinidad was invited to submit a joint application with the City of Blue Lake for Measure Z funding for additional law enforcement services. The objective is to supplement our current staff contract with either (1) additional HCSO deputy, or a shared deputy between Blue Lake and Trinidad. The application must be made soon to the County of Humboldt. This application would be responsive to the community's request for more law enforcement and public safety personnel.

Fulkerson: If the City was fortunate enough to receive this funding, will we have to reapply every year? If so, it could be problematic if in the future we have to cut back after getting used to the additional deputy.

There was no public comment.

Motion (Fulkerson/Baker) to authorize the City Manager to submit the Measure Z funding application to the County of Humboldt on behalf of the City of Trinidad. **Passed 3-0.**

VIII. ADJOURN TO CLOSED SESSION

1. Government Code section 54956.9(b)(1): Pending or Threatened Litigation – Vacation Dwelling Unit Regulations

Public comment included:

Tom Davies – Trinidad

It is not the citizens threatening the City, but rather the business interest pursuing legal action. It is unfortunate that the City now has to deal with this.

The Council adjourned to Closed Session at 4:30pm. There was no report made following Closed Session.

XII. ADJOURNMENT

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Jack West
Mayor Pro-Tem



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES

1. Financial Status Reports for January 2016.

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 1/1/2016 Through 1/31/2016

| | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget - Original</u> | <u>% of Budge</u> |
|---------------|----------------------|---------------------|------------------------------------|-------------------|
| Revenue | | | | |
| 41010 | 0.00 | 0.00 | 91,500.00 | 100.00)% |
| 41020 | 0.00 | 0.00 | 3,300.00 | 100.00)% |
| 41040 | 0.00 | 0.00 | 50.00 | 100.00)% |
| 41050 | 0.00 | 0.00 | 900.00 | 100.00)% |
| 41060 | 0.00 | 0.00 | 200.00 | 100.00)% |
| 41071 | 0.00 | 0.00 | 1,000.00 | 100.00)% |
| 41110 | 0.00 | 0.00 | 1,300.00 | 100.00)% |
| 41130 | 0.00 | 0.00 | 1,600.00 | 100.00)% |
| 41140 | 0.00 | 0.00 | 1,200.00 | 100.00)% |
| 41190 | 0.00 | 0.00 | (2,420.00) | 100.00)% |
| 41200 | 0.00 | 0.00 | (1,200.00) | 100.00)% |
| 41210 | 0.00 | 0.00 | 27,500.00 | 100.00)% |
| 41220 | 0.00 | 0.00 | 28,000.00 | 100.00)% |
| 42000 | 5,000.00 | 92,210.89 | 200,000.00 | (53.89)% |
| 43000 | 0.00 | 106,186.69 | 120,000.00 | (11.51)% |
| 43100 | 0.00 | (3,454.28) | 0.00 | 0.00)% |
| 47310 | 0.00 | 148.04 | 0.00 | 0.00)% |
| 53010 | 0.00 | 0.00 | 30.00 | 100.00)% |
| 53020 | 679.15 | 1,995.26 | 6,000.00 | (66.75)% |
| 53090 | 0.00 | 19,746.14 | 1,000.00 | ,874.61)% |
| 54020 | 0.00 | 1,500.00 | 6,000.00 | (75.00)% |
| 54050 | 0.00 | 8,395.87 | 7,000.00 | 19.94)% |
| 54100 | 0.00 | 0.00 | 200.00 | 100.00)% |
| 54150 | 0.00 | 8,008.00 | 11,500.00 | (30.37)% |
| 54300 | 0.00 | 50.00 | 400.00 | (87.50)% |
| 56400 | 0.00 | 12,350.61 | 23,000.00 | (46.30)% |
| 56500 | 0.00 | 5,135.00 | 5,125.00 | 0.20)% |
| 56550 | 0.00 | 0.00 | 9,500.00 | 100.00)% |
| 56650 | 0.00 | 3,626.87 | 3,800.00 | (4.56)% |
| 56700 | 0.00 | 2,950.00 | 5,000.00 | (41.00)% |
| 59999 | 0.00 | 0.00 | 30,000.00 | 100.00)% |
| Total Revenue | <u>5,679.15</u> | <u>258,849.09</u> | <u>581,485.00</u> | <u>(55.48)%</u> |

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 1/1/2016 Through 1/31/2016

| | | Current Month | Year to Date | Total Budget - Original | % of Budget |
|---------|--------------------------------|---------------|--------------|----------------------------|-------------|
| Expense | | | | | |
| 60900 | HONORARIUMS | 250.00 | 1,750.00 | 3,000.00 | 41.67% |
| 61000 | EMPLOYEE GROSS WAGE | 9,179.93 | 63,263.98 | 112,705.00 | 43.87% |
| 61470 | FRINGE BENEFITS | 46.16 | 369.28 | 600.00 | 38.45% |
| 65100 | DEFERRED RETIREMENT | 397.23 | 2,777.65 | 4,941.00 | 43.78% |
| 65200 | MEDICAL INSURANCE AND EXPENSE | 948.84 | 7,200.63 | 11,389.00 | 36.78% |
| 65250 | Health Savings Program | 9.73 | 68.08 | 0.00 | 0.00% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | (4,499.30) | 3,832.00 | 217.41% |
| 65500 | EMPLOYEE MILEAGE REIMBURSEMENT | 45.73 | 331.17 | 750.00 | 55.84% |
| 65600 | PAYROLL TAX | 729.93 | 5,032.65 | 9,000.00 | 44.08% |
| 65800 | Grant Payroll Allocation | (445.62) | (4,038.75) | (6,278.00) | 35.67% |
| 68090 | CRIME BOND | 0.00 | 455.00 | 455.00 | 0.00% |
| 68200 | INSURANCE - LIABILITY | 0.00 | 14,283.75 | 8,314.00 | (71.80)% |
| 68300 | PROPERTY & CASUALTY | 0.00 | 3,859.05 | 4,225.00 | 8.66% |
| 71110 | ATTORNEY-ADMINISTRATIVE TASKS | 0.00 | 3,315.00 | 10,000.00 | 66.85% |
| 71130 | ATTORNEY-LITIGATION | 0.00 | 0.00 | 10,000.00 | 100.00% |
| 71160 | ACCOUNTING | 810.06 | 810.06 | 0.00 | 0.00% |
| 71210 | CITY ENGINEER-ADMIN. TASKS | 0.00 | 1,932.50 | 2,000.00 | 3.38% |
| 71310 | CITY PLANNER-ADMIN. TASKS | 4,196.50 | 36,891.68 | 38,000.00 | 2.92% |
| 71410 | BLDG INSPECTOR-ADMIN TASKS | 0.00 | 2,517.08 | 4,500.00 | 44.06% |
| 71420 | BLDG INSPECTOR-PERMIT PROCESS | 400.00 | 400.00 | 12,000.00 | 96.67% |
| 71510 | ACCOUNTANT-ADMIN TASKS | 0.00 | 6,324.89 | 14,000.00 | 54.82% |
| 71620 | AUDITOR-FINANCIAL REPORTS | 7,020.00 | 7,020.00 | 15,500.00 | 54.71% |
| 72000 | CHAMBER OF COMMERCE | 12,145.02 | 12,834.54 | 13,200.00 | 2.77% |
| 74200 | REIMBURSED GRANT ADMIN EXP | 0.00 | 0.00 | (500.00) | 100.00% |
| 75110 | FINANCIAL ADVISOR/TECH SUPPORT | (70.00) | 1,762.50 | 5,500.00 | 67.95% |
| 75160 | LIBRARY RENT & LOCAL CONTRIB. | 0.00 | 1,500.00 | 500.00 | (200.00)% |
| 75170 | RENT | 650.00 | 4,550.00 | 8,200.00 | 44.51% |
| 75180 | UTILITIES | 1,237.88 | 5,655.94 | 8,500.00 | 33.46% |
| 75190 | DUES & MEMBERSHIP | 125.92 | 125.92 | 500.00 | 74.82% |
| 75200 | MUNICIPAL/UPDATE EXPENSE | 1,490.51 | 3,810.51 | 4,500.00 | 15.32% |
| 75220 | OFFICE SUPPLIES & EXPENSE | (81.31) | 2,464.12 | 5,500.00 | 55.20% |
| 75240 | BANK CHARGES | 0.00 | 0.00 | 250.00 | 100.00% |
| 75300 | CONTRACTED SERVICES | 0.00 | (888.15) | 8,000.00 | 111.10% |
| 75990 | MISCELLANEOUS EXPENSE | 0.00 | 2,860.29 | 500.00 | (472.06)% |
| 76110 | TELEPHONE | 122.42 | 1,499.91 | 1,550.00 | 3.23% |
| 76130 | CABLE & INTERNET SERVICE | 294.93 | 2,063.07 | 3,300.00 | 37.48% |
| 76150 | TRAVEL | 0.00 | 0.00 | 1,500.00 | 100.00% |
| 78160 | BUILDING REPAIRS & MAINTENANCE | 0.00 | 181.58 | 0.00 | 0.00% |
| 78170 | SECURITY SYSTEM | 0.00 | 0.00 | 1,500.00 | 100.00% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00 | 1,360.81 | 1,000.00 | (36.08)% |
| | Total Expense | 39,503.86 | 189,845.44 | 322,433.00 | 41.12% |

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 1/1/2016 Through 1/31/2016

| | | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget - Original</u> | <u>% of Budget</u> |
|-------|---------------------------|----------------------|---------------------|------------------------------------|--------------------|
| | Expense | | | | |
| 61000 | EMPLOYEE GROSS WAGE | 298.29 | 1,999.02 | 3,427.00 | 41.67% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | 0.00 | 117.00 | 100.00% |
| 65600 | PAYROLL TAX | 22.82 | 152.96 | 262.00 | 41.62% |
| 75170 | RENT | 650.00 | 4,550.00 | 8,190.00 | 44.44% |
| 75180 | UTILITIES | 199.10 | 1,492.52 | 2,500.00 | 40.30% |
| 75220 | OFFICE SUPPLIES & EXPENSE | 0.00 | 0.00 | 400.00 | 100.00% |
| 75300 | CONTRACTED SERVICES | 6,450.00 | 11,775.00 | 88,085.00 | 86.63% |
| 75350 | ANIMAL CONTROL | 113.00 | 791.00 | 1,500.00 | 47.27% |
| 75990 | MISCELLANEOUS EXPENSE | 0.00 | 0.00 | 500.00 | 100.00% |
| 76110 | TELEPHONE | <u>110.32</u> | <u>639.55</u> | <u>1,200.00</u> | <u>46.70%</u> |
| | Total Expense | <u>7,843.53</u> | <u>21,400.05</u> | <u>106,181.00</u> | <u>79.85%</u> |

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 1/1/2016 Through 1/31/2016

| | | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget - Original</u> | <u>% of Budget</u> |
|-------|--------------------------------|----------------------|---------------------|------------------------------------|--------------------|
| | Expense | | | | |
| 60900 | HONORARIUMS | 150.00 | 1,050.00 | 1,800.00 | 41.67% |
| 75180 | UTILITIES | 84.38 | 268.21 | 1,150.00 | 76.68% |
| 75190 | DUES & MEMBERSHIP | 0.00 | 0.00 | 100.00 | 100.00% |
| 75280 | TRAINING / EDUCATION | 0.00 | 0.00 | 400.00 | 100.00% |
| 75300 | CONTRACTED SERVICES | 144.00 | 144.00 | 23,500.00 | 99.39% |
| 76110 | TELEPHONE | 79.37 | 806.33 | 720.00 | (11.99)% |
| 76140 | RADIO & DISPATCH | 0.00 | 831.50 | 450.00 | (84.78)% |
| 78140 | VEHICLE FUEL & OIL | 30.33 | 115.41 | 350.00 | 67.03% |
| 78150 | VEHICLE REPAIRS | 356.52 | 356.52 | 2,500.00 | 85.74% |
| 78160 | BUILDING REPAIRS & MAINTENANCE | 0.00 | 0.00 | 500.00 | 100.00% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 68.75 | 1,704.78 | 2,500.00 | 31.81% |
| 78200 | EQUIPMENT REPAIRS & MAINTENANC | 0.00 | 0.00 | 400.00 | 100.00% |
| | Total Expense | <u>913.35</u> | <u>5,276.75</u> | <u>34,370.00</u> | <u>84.65%</u> |

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 1/1/2016 Through 1/31/2016

| | | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget - Original</u> | <u>% of Budget</u> |
|---------|--------------------------------|----------------------|---------------------|------------------------------------|--------------------|
| Expense | | | | | |
| 61000 | EMPLOYEE GROSS WAGE | 5,249.21 | 37,837.63 | 64,837.44 | 41.64% |
| 61250 | OVERTIME | 0.00 | 0.00 | 500.00 | 100.00% |
| 65100 | DEFERRED RETIREMENT | 561.57 | 4,073.08 | 7,207.64 | 43.49% |
| 65200 | MEDICAL INSURANCE AND EXPENSE | 2,065.83 | 14,065.87 | 24,074.23 | 41.57% |
| 65250 | Health Savings Program | 16.75 | 118.48 | 0.00 | 0.00% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | 0.00 | 2,280.30 | 100.00% |
| 65600 | PAYROLL TAX | 428.80 | 3,086.49 | 5,682.06 | 45.68% |
| 65800 | Grant Payroll Allocation | (1,548.32) | (16,409.30) | (24,428.00) | 32.83% |
| 71210 | CITY ENGINEER-ADMIN. TASKS | 0.00 | 3,575.00 | 5,500.00 | 35.00% |
| 71250 | CITY ENGINEER - PROJECT FEES | 0.00 | 0.00 | 5,000.00 | 100.00% |
| 75280 | TRAINING / EDUCATION | 796.85 | 796.85 | 0.00 | 0.00% |
| 75300 | CONTRACTED SERVICES | 475.00 | 930.00 | 28,000.00 | 96.68% |
| 75370 | UNIFORMS/PERSONAL EQUIP. | 0.00 | 86.98 | 450.00 | 80.67% |
| 76110 | TELEPHONE | 0.00 | 58.83 | 0.00 | 0.00% |
| 78100 | STREET MAINT/REPAIR/SANITATION | 0.00 | 90.00 | 10,000.00 | 99.10% |
| 78120 | STREET LIGHTING | 361.06 | 2,559.15 | 4,500.00 | 43.13% |
| 78130 | TRAIL MAINTENANCE | 0.00 | 3,347.00 | 2,500.00 | (33.88)% |
| 78140 | VEHICLE FUEL & OIL | 316.02 | 2,328.62 | 4,800.00 | 51.49% |
| 78150 | VEHICLE REPAIRS | 2,476.88 | 3,466.74 | 2,000.00 | (73.34)% |
| 78160 | BUILDING REPAIRS & MAINTENANCE | 261.00 | 45,114.12 | 12,000.00 | (275.95)% |
| 78180 | OTHER REPAIR & MAINTENANCE | 0.00 | 20.51 | 0.00 | 0.00% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 596.69 | 3,027.48 | 6,500.00 | 53.42% |
| 78200 | EQUIPMENT REPAIRS & MAINTENANC | 0.00 | 423.64 | 500.00 | 15.27% |
| 79120 | WATER PLANT CHEMICALS | 0.00 | 621.72 | 0.00 | 0.00% |
| | Total Expense | <u>12,057.34</u> | <u>109,218.89</u> | <u>161,903.67</u> | <u>32.54%</u> |

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 1/1/2016 Through 1/31/2016

| | | Current Period Actual | Current Year Actual | Total Budget - Original | % of Budget |
|-------|--------------------------------|--------------------------|---------------------|----------------------------|-------------|
| | Revenue | | | | |
| 47650 | RECYCLING REVENUE | 0.00 | 4,649.30 | 5,200.00 | (10.59)% |
| 56150 | FRANCHISE FEES | 0.00 | 0.00 | 7,000.00 | (100.00)% |
| | Total Revenue | 0.00 | 4,649.30 | 12,200.00 | (61.89)% |
| | Expense | | | | |
| 61000 | EMPLOYEE GROSS WAGE | 858.45 | 6,095.56 | 10,313.00 | 40.89% |
| 65100 | DEFERRED RETIREMENT | 103.14 | 731.69 | 1,314.00 | 44.32% |
| 65200 | MEDICAL INSURANCE AND EXPENSE | 428.22 | 2,875.98 | 5,017.00 | 42.68% |
| 65250 | Health Savings Program | 3.50 | 24.08 | 0.00 | 0.00% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | 0.00 | 372.00 | 100.00% |
| 65600 | PAYROLL TAX | 73.57 | 522.29 | 938.00 | 44.32% |
| 65800 | Grant Payroll Allocation | (39.38) | (188.14) | 0.00 | 0.00% |
| 75120 | WASTE RECYCLING PICKUP/DISPOSA | 0.00 | 0.00 | 500.00 | 100.00% |
| 75130 | GARBAGE | 0.00 | 131.18 | 0.00 | 0.00% |
| 78100 | STREET MAINT/REPAIR/SANITATION | 0.00 | 55.60 | 0.00 | 0.00% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00 | 899.25 | 1,200.00 | 25.06% |
| | Total Expense | 1,427.50 | 11,147.49 | 19,654.00 | 43.28% |
| | Net Income | (1,427.50) | (6,498.19) | (7,454.00) | (12.82)% |

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 1/1/2016 Through 1/31/2016

| | | Current Period Actual | Current Year Actual | Total Budget - Original | % of Budget |
|----------------|--------------------------------|--------------------------|---------------------|----------------------------|-----------------|
| Revenue | | | | | |
| 53020 | INTEREST INCOME | 0.00 | 0.00 | 1,500.00 | (100.00)% |
| 53090 | OTHER MISCELLANEOUS INCOME | 0.00 | 4,353.90 | 2,500.00 | 74.16% |
| 57100 | WATER SALES | 22,261.78 | 174,646.84 | 305,000.00 | (42.74)% |
| 57200 | Water Sales - Wholesale | 0.00 | 5,280.00 | 0.00 | 0.00% |
| 57300 | NEW WATER HOOK UPS | 0.00 | 0.00 | 2,000.00 | (100.00)% |
| 57500 | WATER A/R PENALTIES | (391.37) | 393.20 | 1,000.00 | (60.68)% |
| | Total Revenue | 21,870.41 | 184,673.94 | 312,000.00 | (40.81)% |
| Expense | | | | | |
| 61000 | EMPLOYEE GROSS WAGE | 8,061.09 | 57,683.43 | 101,244.00 | 43.03% |
| 61250 | OVERTIME | 0.00 | 0.00 | 500.00 | 100.00% |
| 65100 | DEFERRED RETIREMENT | 915.93 | 6,569.49 | 11,708.00 | 43.89% |
| 65200 | MEDICAL INSURANCE AND EXPENSE | 3,241.62 | 22,631.46 | 37,110.00 | 39.02% |
| 65250 | Health Savings Program | 25.67 | 179.36 | 0.00 | 0.00% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | (2,422.70) | 3,495.00 | 169.32% |
| 65600 | PAYROLL TAX | 672.98 | 4,810.58 | 8,759.00 | 45.08% |
| 65800 | Grant Payroll Allocation | (3,365.73) | (16,026.37) | (25,594.00) | 37.38% |
| 68090 | CRIME BOND | 0.00 | 245.00 | 0.00 | 0.00% |
| 68200 | INSURANCE - LIABILITY | 0.00 | 7,391.25 | 4,477.00 | (65.09)% |
| 68300 | PROPERTY & CASUALTY | 0.00 | 2,077.95 | 2,275.00 | 8.66% |
| 71110 | ATTORNEY-ADMINISTRATIVE TASKS | 0.00 | 0.00 | 1,000.00 | 100.00% |
| 71160 | ACCOUNTING | 436.19 | 436.19 | 0.00 | 0.00% |
| 71210 | CITY ENGINEER-ADMIN. TASKS | 0.00 | 0.00 | 4,000.00 | 100.00% |
| 71510 | ACCOUNTANT-ADMIN TASKS | 0.00 | 3,405.71 | 6,500.00 | 47.60% |
| 71620 | AUDITOR-FINANCIAL REPORTS | 3,780.00 | 3,780.00 | 7,000.00 | 46.00% |
| 72100 | BAD DEBTS | 0.00 | 0.00 | 350.00 | 100.00% |
| 75180 | UTILITIES | 755.99 | 6,837.95 | 13,000.00 | 47.40% |
| 75190 | DUES & MEMBERSHIP | 166.80 | 731.29 | 1,000.00 | 26.87% |
| 75220 | OFFICE SUPPLIES & EXPENSE | 105.00 | 1,626.00 | 3,750.00 | 56.64% |
| 75240 | BANK CHARGES | 10.00 | 10.00 | 0.00 | 0.00% |
| 75280 | TRAINING / EDUCATION | 0.00 | 115.00 | 500.00 | 77.00% |
| 75300 | CONTRACTED SERVICES | 0.00 | 0.00 | 25,000.00 | 100.00% |
| 76110 | TELEPHONE | 130.04 | 1,346.45 | 1,100.00 | (22.40)% |
| 76130 | CABLE & INTERNET SERVICE | 61.95 | 433.65 | 750.00 | 42.18% |
| 76160 | LICENSES & FEES | 0.00 | 2,363.45 | 2,750.00 | 14.06% |
| 78120 | STREET LIGHTING | 0.00 | 0.00 | 1,600.00 | 100.00% |
| 78140 | VEHICLE FUEL & OIL | 41.19 | 411.97 | 1,500.00 | 72.54% |
| 78150 | VEHICLE REPAIRS | 3,889.92 | 5,025.68 | 2,000.00 | (151.28)% |
| 78160 | BUILDING REPAIRS & MAINTENANCE | 0.00 | 159.61 | 1,000.00 | 84.04% |
| 78170 | SECURITY SYSTEM | 0.00 | 484.99 | 500.00 | 3.00% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 27.21 | 413.15 | 12,500.00 | 96.69% |
| 78200 | EQUIPMENT REPAIRS & MAINTENANC | 0.00 | 0.00 | 1,000.00 | 100.00% |
| 79100 | WATER LAB FEES | 115.00 | 2,034.00 | 3,500.00 | 41.89% |
| 79120 | WATER PLANT CHEMICALS | 310.86 | 2,698.98 | 9,500.00 | 71.59% |
| 79130 | WATER LINE HOOK-UPS | 0.00 | 0.00 | 2,000.00 | 100.00% |
| 79150 | WATER LINE REPAIR | 831.44 | 11,812.01 | 15,000.00 | 21.25% |
| 79160 | WATER PLANT REPAIR | 125.00 | 10,344.64 | 17,000.00 | 39.15% |
| 90000 | Capital Reserves | 0.00 | 0.00 | 15,000.00 | 100.00% |
| | Total Expense | 20,338.15 | 137,610.17 | 292,774.00 | 53.00% |

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 1/1/2016 Through 1/31/2016

| | <u>Current Period Actual</u> | <u>Current Year Actual</u> | <u>Total Budget - Original</u> | <u>% of Budget</u> |
|------------|----------------------------------|----------------------------|------------------------------------|-----------------------|
| Net Income | <u><u>1,532.26</u></u> | <u><u>47,063.77</u></u> | <u><u>19,226.00</u></u> | <u><u>144.79%</u></u> |

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 1/1/2016 Through 1/31/2016

| | | Current Period Actual | Current Year Actual | Total Budget - Original | % of Budget |
|-------|--------------------------------|--------------------------|---------------------|----------------------------|-------------|
| | Revenue | | | | |
| 58100 | CEMETERY PLOT SALES | 0.00 | 5,860.00 | 9,500.00 | (38.32)% |
| 58150 | Cemetery Plot Refunds | 0.00 | (1,410.00) | 0.00 | 0.00% |
| | Total Revenue | 0.00 | 4,450.00 | 9,500.00 | (53.16)% |
| | Expense | | | | |
| 61000 | EMPLOYEE GROSS WAGE | 1,083.50 | 7,579.56 | 12,956.00 | 41.50% |
| 65100 | DEFERRED RETIREMENT | 130.16 | 909.77 | 1,663.00 | 45.29% |
| 65200 | MEDICAL INSURANCE AND EXPENSE | 523.72 | 3,670.76 | 6,413.00 | 42.76% |
| 65250 | Health Savings Program | 4.35 | 30.00 | 0.00 | 0.00% |
| 65300 | WORKMEN'S COMP INSURANCE | 0.00 | 0.00 | 471.00 | 100.00% |
| 65600 | PAYROLL TAX | 92.81 | 649.27 | 1,187.00 | 45.30% |
| 65800 | Grant Payroll Allocation | (69.28) | (264.79) | 0.00 | 0.00% |
| 75180 | UTILITIES | 43.05 | 512.22 | 700.00 | 26.83% |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00 | 0.00 | 1,200.00 | 100.00% |
| | Total Expense | 1,808.31 | 13,086.79 | 24,590.00 | 46.78% |
| | Net Income | (1,808.31) | (8,636.79) | (15,090.00) | (42.76)% |



CONSENT AGENDA ITEM 2

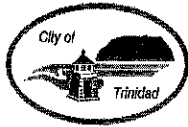
SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

2. Law Enforcement Report – February 2016.

**ACTIVITY REPORT
TRINIDAD
BY DEPUTY WILCOX**

02/01/2016-02/29/2016

- Numerous citizen contacts and warrant arrests.
- Regular patrol at Hidden Creek.
- Conducted numerous vehicle investigations.
- Conducted numerous foot patrols with State Parks for transient's camps and wanted subject(s).
- Located stolen vehicle. Arrest made.
- Towed abandoned vehicles.
- Worked with casino closely locating wanted suspects and have responded to calls for service involving the casino.
- Responded to alarm calls. All were accidental and there were no suspicious circumstances.
- Conducted mental health evaluations.
- Removed unwanted subject(s) from resident(s)/business(s).
- Conducted investigation regarding CWS cross report.
- Arrested individual(s) for public intoxication.
- Conducted welfare checks of individuals.
- Civil standbys for custody exchange.
- Conducted regular foot patrols behind the library. Removed any subjects camping. None located in February.
- Conducted death investigation(s).
- Responded to a noise complaint involving Ocean Grove.
- Conducted regular patrol check on Scenic Drive, Patrick's Point, Westhaven Drive.
- Picked up found property and returned property to owners.
- Responded to neighbor dispute(s).
- Responded and assisted animal control in complaints.
- Conducted an investigation for vandalism.
- Assisted with the preparation and Clam Beach Run event.
- Contacted suspicious person(s).
- Contacted Panhandler(s).
- Responded to theft reports.



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 4 PAGES

1. Presentation/Discussion regarding General Plan Update



MEMORANDUM

To: Trinidad City Council
FROM: Trever Parker, City Planner
DATE: February 1, 2016
RE: LCP / General Plan Update Background and Progress Report

Dan has asked me to provide you with a brief report and presentation on the current status of the General Plan and Local Coastal Plan (LCP) updates. The City is working towards adopting a revised General Plan and a revised LCP, including revisions to our ordinances to reflect the new General Plan and LCP. This report and presentation will provide some basic background on these important documents, an update on our current status, and a timeline for completion of this process.

Background

State planning law requires all cities and counties to adopt general plans. The General Plan is intended to contain policies to guide land use and development in and around the City over a 20 year period. The General Plan's policies should be fairly general, and are implemented through a series of ordinances that set forth specific regulations, such as zoning. The State requires General Plans to address at least seven elements: (1) land use, (2) circulation, (3) housing, (4) conservation, (5) open space, (6), noise, and (7) safety. Additional elements can also be added.

The City's existing General Plan was first adopted in 1975, revised in 1978 and certified by the Coastal Commission in 1980. Most of it is not broken down by element, but it does cover most of the same topics, including public services, circulation, housing, recreation, etc. There is another separate document – Public Safety Element, Noise Element and Scenic Highway Element – also adopted in 1975 that was not part of the Coastal Commission's certification. The General Plan forms the basis for the following ordinances, which must be consistent with the General Plan: zoning, subdivision, grading and building. The General Plan has been amended a few times over the years, most notably revising the water service section in 1987 and adding a Housing Element in 1997. Not all general plan elements have to through the Coastal Commission.

In addition to state planning law, the City also has to meet the requirements of the CA Coastal Act, which requires that a somewhat different set of issues be addressed and a variety of coastal resources protected. Under the Coastal Act, cities and counties must adopt a Local Coastal Program (LCP), which must be certified by the Coastal Commission as adequate to carry out the provisions of the Coastal Act and associated regulations. Trinidad's

LCP was the first in the State to be certified, which occurred under a pilot program in 1980. Since that time, the Coastal Act and associated regulations have evolved, but Trinidad's LCP has not always kept up. There are a number of places where the existing LCP is inconsistent with or insufficient compared to current requirements. These include administrative requirements such as the Coastal Development Permit exemptions and appeal process as well as larger issues such as environmental and public access protections.

The LCP consists of a Land Use Plan (LUP), which is close to the equivalent of a General Plan, and an Implementation Plan, which consists of the ordinances that govern the types, location and intensity of land use and development including zoning, building, grading and subdivision. The Coastal Commission's LCP Update Guide is broken down into the following categories: (1) public access, (2) recreation and visitor services, (3) water quality protection, (4) environmentally sensitive habitat areas and other natural resources, (5) agriculture, (6) new development and cultural resources, (7) scenic and visual resources, (8) coastal hazards, (9) shoreline erosion and protection, and (10) energy and industrial development. Even though it may not seem like it, there is a lot overlap between the State general plan guidelines and the Coastal Commission's LCP guidance. Most of the City is within the Coastal Zone, so for Trinidad, the LUP and the General Plan are almost interchangeable, and our ordinances serve to implement both the LCP and the General Plan.

Elements and Background Reports

The General Plan update process was (re)started in 2007 as part of a regional watershed planning effort funded by a Prop 50 grant. This grant funded, among other things, the Trinidad-Westhaven Integrated Coastal Watershed Management Plan. It also funded several background reports and the initiation of a comprehensive General Plan update. Additional background reports have been prepared as part of other projects as well as senior practicums and internships at HSU. Since 2007, the update has slowly been moving forward element by element as staff time and budget allows.

The following background reports have been prepared for the general plan update so far:

- Impervious Surfaces Study and LID Recommendations, April 2006
- Background Report: Geologic and Seismic Characteristics of Trinidad, CA, April 2007
- Trinidad-Westhaven Integrated Coastal Watershed Management Plan, May 2008
- Trinidad Walkability Study, May 2008
- Fundamentals of a Circulation Element for the City of Trinidad, May 2009
- Background Report: Biology and Environment of the Trinidad Area, October 2009
- Background Report: Soil Characteristics of Trinidad, CA, October 2009
- Trinidad Architectural Survey (incomplete), November 2009
- Draft Trinidad Climate Action Plan, April 2010

There are a variety of other reports that are utilized or referred to in the general plan update which are not listed here.

Much of the General Plan update is complete in draft form. The following elements / chapters have been drafted and recommended / approved by the Planning Commission on the listed dates.

- Chapter 1: Introduction – October 2009

- Chapter 2: Land Use – September 2009
- Chapter 3: Conservation & Open Space – December 2009
- Chapter 4: Circulation – July 2012
- Chapter 5: Noise & Safety – December 2012
- Chapter 6: Housing – December 2013
- Community Design – Draft July 2014
- Cultural & Historic – drafted June 2013, not fully reviewed
- Glossary – October 2009, partially updated July 2014

The City Council has also reviewed the first 6 chapters (which includes all of the 7 state required elements). Once the last two elements (Community Design and Cultural and Historic) are reviewed by the Planning Commission and the Council, the entire document will need to be reviewed for internal consistency. Therefore, once all the elements are completed and updated, the entire draft will go back to the Planning Commission for final review and recommendation and then the City Council for discussion and adoption. Formal Tribal Consultation, and environmental review, will occur during this final step, although informal consultation is ongoing, especially regarding the Cultural and Historic Element.

LCP Update Grant and Current Work

The City currently has a grant through the Coastal Commission to finish the LCP update. Because of the overlap with the General Plan, this grant is effectively helping with both efforts. That grant goes through April 2017. Work on the General Plan update did get put on hold during the grant application and contract process in order to save the City money.

Work is proceeding on the LCP update. The following is a list of tasks that have been completed in the last year broken down by grant task.

- *Stakeholder Coordination and Consultation*
 - City staff have been meeting with Coastal Commission staff every other month to discuss progress.
 - A hand-out / flyer was created to let people know about the update (attached).
 - A section on the City's website (under the Planning and Building Services) was added where updates and documents can be provided:
<http://www.trinidad.ca.gov/departments-a-services/planning-a-building-services.html>
 - Updates have been given at Planning Commission and Trinidad Bay Watershed Council Meetings.
- *Conduct Climate Change Planning*
 - A draft Climate Change Vulnerability Report has been prepared that identifies risks and adaptation strategies.
- *Perform Needs Assessment*
 - A Land Use Plan consistency analysis was completed that identifies gaps in the draft general plan as compared with the Coastal Commission's LUP update guidance.
 - A needs assessment for the zoning ordinance update has been created that identifies where the zoning ordinance falls short of current Coastal Act requirements.
- *Tribal Consultation and Cultural Resources Element Development*

- City staff have met with representatives of the Yurok Tribe, Trinidad Rancheria and Tsurai Ancestral Society to discuss and gain input on the update and cultural element.

In addition, City staff have been administering the grant, managing subcontracts and submitting timely invoices and reports. The next steps include reviewing and finalizing the Climate Change Vulnerability Report, revising and adding to the Cultural Resources Element with continued consultation, and Harbor Area planning with stakeholders. The Harbor Area is a high priority for the Coastal Commission, because it is currently an Area of Deferred Certification, meaning that the City's LCP has not been certified for those parcels and does not issue Coastal Development Permits there.

The final step for the grant will be to update the zoning ordinance based on all this background work and outreach. It is anticipated that at the end of the grant period, the City will have a complete draft LCP.

Some key milestones and estimated timelines are included below. Because the public hearing process and the Coastal Commission certification process are difficult to predict, the grant does not require adoption or certification of the LCP prior to completing the grant. That is also why I did not include specific dates in the timeline.

- Cultural resource element to PC - Spring 2016
- Harbor area policies to PC - Summer 2016
- Draft GP (whole thing) to PC – Summer 2016
- Zoning ordinance update to PC - Winter 2016
- Draft GP (whole thing) to Council – Winter 2016
- Update and PC review of other implementing ordinances – Winter / Spring '16/'17
- City Council review of LCP – Spring and Summer 2017

Staff time for the LCP and General Plan update has been a limiting factor considering everything else the City is working on, and VDUs in particular. However, not all of this work falls on the shoulders of the City Planner. Becky, GHD and Coastal Commission staff have been part of implementing some of these tasks. There are also other Streamline staff working on portions of these tasks such as the GIS mapping. Our grant funding comes with specific timelines which the City has committed to meeting. The Council, City Manager, and Planner will need to continue to coordinate on the City's priorities and available resources to ensure we can fulfill our grant obligations and complete these important projects.

The General Plan is a very important document with significant influence on community character. It serves as the land use "constitution" for development patterns in the City and furthers the following purposes: (1) Expresses the community's vision of the future physical development of the City of Trinidad; (2) Enables the Planning Commission and the City Council to establish long-range conservation and development policies in the City; (3) Provides the basis for judging whether specific private development proposals and public projects are consistent with these policies in the City; and (4) Informs the residents, developers, decision makers, and other jurisdictions of the ground rules that will guide development and conservation in the City. Finalizing the update of the entire LCP should continue to be a City priority.



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

2. Presentation/Budget Overview and Future Revenue Scenarios

DISCUSSION/ACTION AGENDA

Date: March 9, 2016

Item: Receive Presentation regarding City Budget from City Manager.

Background: Staff will present an overview of the City's primary revenues and expenses. This is the kickoff to developing next year's budget, and is also important context as the City considers the sales tax renewal item on tonight's agenda, and Ordinance changes that could affect transient occupancy tax revenue. The powerpoint presentation will include alternative scenarios for the City to consider depending on future revenues.

Summary information is provided here. The powerpoint presentation at the meeting will have additional detail.

Trinidad has four main types of Revenue –

General Fund Revenue, which can be used for almost anything (in the City Budget)

Enterprise Fund – The City's water service and the cemetery are Enterprise Funds, where we (try to) charge our cost for services, and revenues can only be used to run those 'businesses'.

Competitive Grant Funds – These are tied to specific projects like stormwater improvements, or septic system replacements. They can cover staff time spent on those projects.

Restricted State Tax Revenues – These are restricted to specific uses – like Gas Tax for Transportation related projects, and COPS revenue for our Sheriff's contract.

This presentation will focus on General Fund Revenues and Expenses, and consider how the City could adapt to different revenue scenarios. Specifically the potential loss of the 0.75% sales tax, which expires next year unless the voters extend it, and potential changes in TOT revenue due to new VDU regulations.

Before considering alternatives, let's look at our most recent audited financial statements:

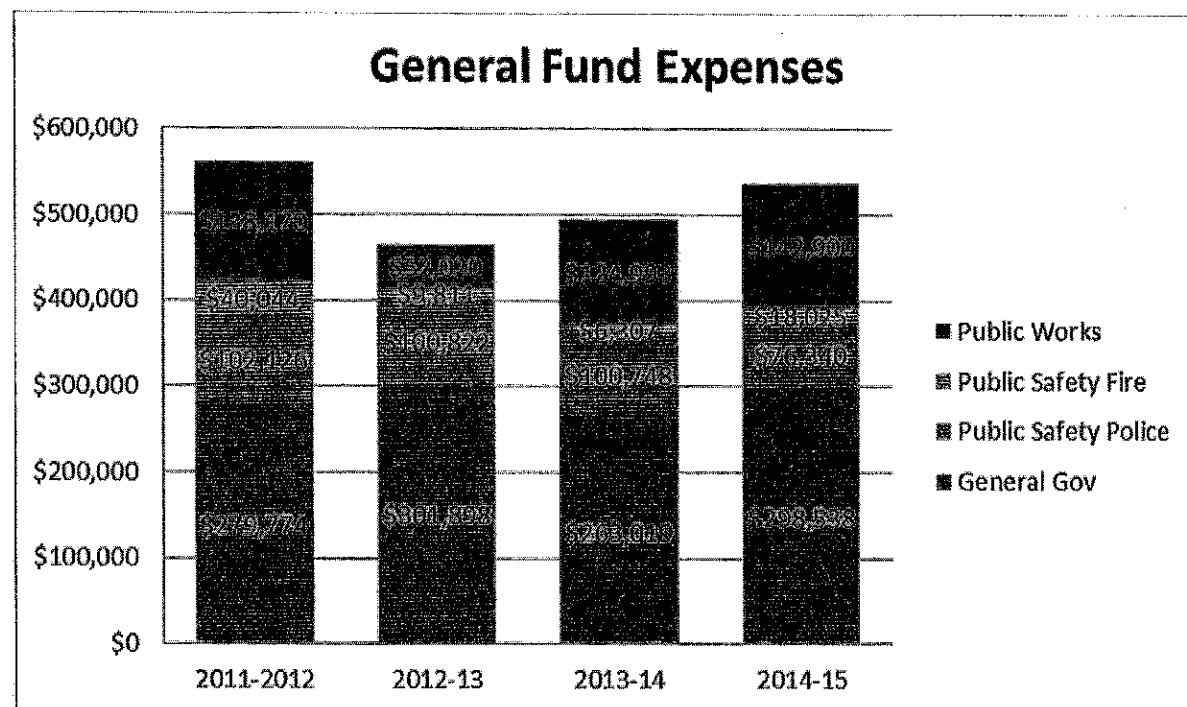
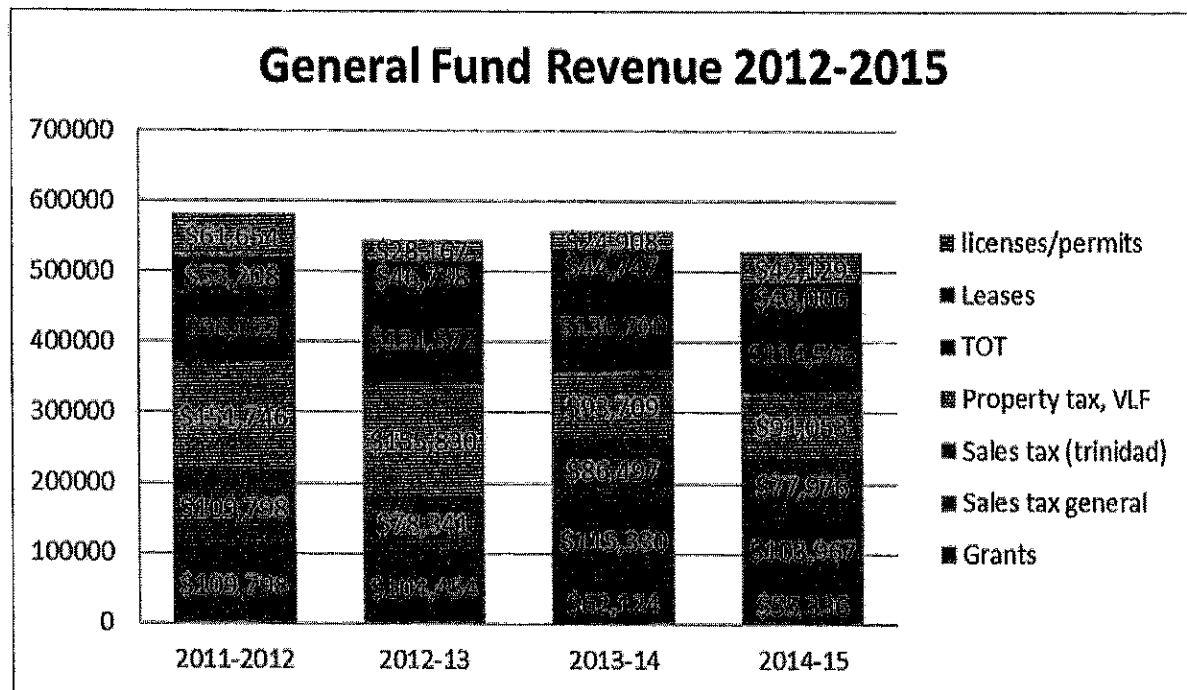
2014-15 General Fund Revenue Sources and Amounts

| | | |
|--|-----------|------|
| TOT (Transient Occupancy Tax) | \$115,000 | 22% |
| Sales Tax (statewide, not City voter approved) | \$100,000 | 19% |
| Trinidad Sales Tax (Voter approved) | \$82,000 | 15% |
| Property Tax and Vehicle License Fees | \$91,000 | 17% |
| Grant Reimbursement | \$55,000 | 10% |
| Leases (Cell Tower, Franchise agreements...) | \$43,000 | 8% |
| Permit and License Fees | \$42,000 | 8% |
| Miscellaneous | \$6,000 | 1% |
| | | |
| Total GF Revenue: | \$534,000 | 100% |

2014-15 General Fund Expenses

| | | |
|-------------------------|-----------|------|
| Public Administration | \$248,000 | 46% |
| Public Works | \$143,000 | 27% |
| Public Safety (Sheriff) | \$76,000 | 14% |
| Planning and Building | \$51,000 | 10% |
| Fire Dept. | \$18,000 | 3% |
| | | |
| Total | \$536,000 | 100% |

This data (above) is the most recent audited fiscal year. You can see we (almost) broke even in our General Fund last year. The following charts show the same data over the last four years.



The biggest changes in revenue have been a significant (\$55,000) drop in property tax/VLF funds from the state to the General Fund after 2013, fluctuations in TOT revenue, and significant grant funds in recent years, which help offset personnel expenses. Those grant funds, which we can't rely on in any ongoing basis, have helped fill what otherwise would be a significant hole from the reduced property tax and VLF revenues.

Staff costs dominate expenses:

If you include both City staff and contracted staff, our personnel expenses make up the single largest portion of our general fund expenses.

General Fund Expenses for Personnel (City and Contract Staff)

| | City Employees | Attorney | Sheriff | Planner | Building | Engineer | TOTAL |
|---------------|----------------|----------|----------|----------|----------|----------|-----------|
| General Gov | \$142,000 | \$10,000 | | \$58,000 | \$5,000 | \$2,000 | \$217,000 |
| Public Works | \$104,000 | | | | | \$5,000 | \$109,000 |
| Public Safety | \$3,800 | | \$89,000 | | | | \$92,800 |
| | | | | | | | \$0 |
| TOTALS | \$249,800 | | | | | | \$418,800 |

Future Revenue Scenarios, over the next 2-3 years.

The most obvious potential revenue changes on the horizon is the sales tax renewal vote this fall. That voter approved tax provides about 15% of our General Fund Revenue, or almost \$100,000 per year.

VDU regulations could result in changes to TOT revenue as well. With those revisions still under development, this is hard to predict. If there are changes that affect revenue, they may be implemented over time, but that is also still unclear. TOT has been a major GF Revenue source in recent years.

Best Case Scenario —

1. Local Sales Tax is renewed at 0.75%, TOT revenue remains stable, assume other revenue is stable.

GF Revenue remains stable in the \$520K to \$550K range. With reasonable budgeting, this is sustainable for the near future.

Loss of Sales Tax -

2. Sales Tax is not renewed, TOT revenue remains stable, assume other revenue is stable.

If we assume revenue and expense are about equal, as we saw in the 2015 year end report, then this scenario puts us at a \$90,000 deficit annually. Unless we can identify new revenue, this requires putting many projects on hold and reducing personnel expenses to break even.

Loss of Sales Tax and TOT reduction

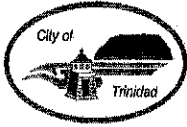
3. Sales Tax not renewed, and TOT revenue is reduced by 20%

This is a ~\$114,000 reduction in revenue. For a scale of reference, the full payroll cost of the City Clerk, City Manager, and Public Works Director are all in the range of \$75K to \$85K. So losing one of those positions would get us 2/3 of the way there.

Options for Increasing/Maintaining Revenue:

- The City can review services across the board to insure that our rate structure for permits, fees, licenses, etc. are truly covering the associated costs. This is worthwhile in any case, but will not make a large difference on the scale of the whole budget.
- The renewal of the sales tax.
- The City could increase the TOT rate, with voter approval. That rate is currently 10%. Rates across the state range from 8-14%* (Ca League of Cities data). Each one percent increase would result in approximately \$12,000 annually based on recent revenues.

Staff Recommendation: Receive Presentation and Discuss.



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

3. Discussion/Decision regarding Consideration of Sales Tax Extension

DISCUSSION/ACTION AGENDA

Date: March 09, 2016

Item: Consideration of Sales Tax Extension

Background:

In April, 2004, the City of Trinidad voters approved a ballot measure to impose a 1% transactions and use tax (sales tax) for a period of four years, which took effect on January 1, 2005 and ended on December 31, 2008.

In 2008, the voters agreed to again institute an additional tax of .75% effective on April 1, 2009. Collection of this additional tax was scheduled to end on March 31, 2013, but was approved again by the voters in November 2012 for another 4-year term set to expire on March 31, 2017.

This additional tax generates approximately \$100,000 per year (which represents about 17% of the total General Fund) and supplements the General Fund that supports police and fire protection, street and public facility services, park and trail maintenance and services provided by the town office.

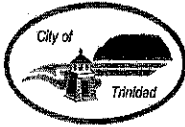
In order to continue either the .75% tax add on or a different tax add on, a measure will need to be included on the November 2016 ballot at the latest. There would be no preparatory costs assessed by the Board of Equalization in the event the current tax add-on is continued. If the tax add-on lapsed and was subsequently approved again, the Board of Equalization would assess a preparatory start up cost. The preparatory start up in 2008 due to a break in application of the tax add-on was approximately \$15,700. If the add-on tax was continued but changed to a reduced (or increased) rate, there may be an associated set up cost assessed by the Board of Equalization.

Budget preparation for fiscal year 2016-2017 will soon be underway. Adopted General Fund budgets for the current 2015-2016 fiscal year are as follows:

| | |
|---|--------------------------------------|
| <u>GENERAL FUND REVENUES:</u> | \$ 581,485 |
| <u>GENERAL FUND EXPENDITURES:</u> | |
| General Administration (City Manager, City Clerk, Accountant, Auditor, Planner, Attorney, liability Insurance, town hall expenses, etc.) | \$ 322,433 |
| Police (Contracted services, office support) | \$ 106,181 |
| Fire (equipment and materials) | \$ 34,370 (excludes capital reserve) |
| Public Works (staffing, street lighting, materials, etc.) | \$ 161,903 |
| Total Expenditures | \$ 624,887 |

Proposed Action:

Consider direction to staff to prepare documentation for a ballot measure for the November election regarding the add on sales tax.



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

4. Discussion/Decision regarding Resolution 2016-02 in support of declaring the Federally owned property on Trinidad Head as a California Coastal National Monument.

February 2, 2016

To: Trinidad City Council

From: Ben Morehead, Trinidad Coastal Land Trust

Re: Proposed CCNM designation of Trinidad Head

The following request is for a resolution of support for the initiative to establish the 13 acres of federally owned Bureau of Land Management (BLM) property on Trinidad Head as a California Coastal National Monument. This is a prestigious federal conservation designation recognizable by everyone that will have positive impacts on our local economy and our city. This designation will assist with the attraction of additional resources and grants to assist federal, state and volunteer organizations to management goals and challenges on Trinidad Head and surroundings.

This local support initiative is sponsored by the Trinidad Coastal Land Trust. Your endorsement is very important towards proving local support for this designation to our government representatives sponsoring the federal legislation. Please feel free to contact me with any questions or comments.

Thank you for your consideration.

Cordially,

Ben Morehead,

Trinidad Coastal Land Trust

Ben Morehead
Executive Director, Trinidad Coastal Land Trust
707-677-2501
www.trinidadcoastallandtrust.org

TRINIDAD CITY HALL

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Dwight Miller, Mayor
Gabriel Adams, City Clerk



RESOLUTION NO. 2016-02

A RESOLUTION IN SUPPORT OF DESIGNATING THE FEDERALLY OWNED BLM LAND ON TRINIDAD HEAD AS A CALIFORNIA COASTAL NATIONAL MONUMENT

WHEREAS interested citizens and entities support the designation of the federally owned portion of Trinidad Head as a California national monument; and

WHEREAS designation as a *California Coastal National Monument* will elevate this area to a prestigious federal conservation status recognizable by everyone; and

WHEREAS this designation will assist with the attraction of additional resources to assist federal, state and volunteer organizations to management goals and challenges; and

WHEREAS designation as "*The Trinidad Head California Coastal National Monument*" will garner national attention, interest new visitors and is likely to positively impact our local economy;

THEREFORE BE IT RESOLVED that effective immediately, the City of Trinidad endorses elevating the current designation of the existing B.L.M. federally owned land on Trinidad Head as a *California Coastal National Monument* and publically endorses citizen efforts toward attaining the new designation.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 10th day of February, 2016.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote.

Ayes:

Noes:

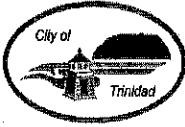
Absent:

Abstain:

Attest:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



DISCUSSION AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

5. Discussion/Decision regarding Council Committee Assignments.

Committee Assignments: *Updated February 03, 2016*

| COMMITTEE | REP | ALT |
|---|-----------------|--------------|
| Humboldt Waste Management Authority HWMA | Miller | West |
| Humboldt County Association of Governments HCAOG | West | Miller |
| Tsurai Management Plan Implementation Committee | West, Baker | Miller |
| Redwood Regional Economic Development Corp. RREDC | Fulkerson | Baker |
| HTA Humboldt Transit Authority HTA | Fulkerson | West |
| Redwood Coast Energy Authority RCEA | Miller | Baker |
| BLM Gateway Committee | Miller | City Manager |
| Humboldt County Convention & Visitors Bureau HCCVB | Winnett | Miller |
| Library, Museum, Park Committee | Baker, West | Miller |
| Office of Emergency Services OES | Baker | West |
| Hazardous Materials Response Authority HMRA | Baker | West |
| Indian Gaming Benefit Committee | Miller | West |
| Humboldt Mayors Committee | Miller | |
| Local Law Enforcement Committee | Baker | |
| Trinidad Rancheria Liaison | Fulkerson, West | |
| League of CA Cities | As Needed | |
| | | |
| | | |